



REGIONAL PROPERTY MANAGER

Description

Home Leasing, LLC is searching for a multi-site professional to oversee management of a portfolio of properties located in New York, PA and MD. Our core values show that we care about our employees and residents. Successful candidates must be leaders, team builders and interested in joining a growing company!

Responsibilities:

- Oversee management of a growing Affordable Housing apartment portfolio.
- Build strong on-site management teams through coaching and motivation.
- Develop strategies to improve performance at the property level.
- Responsible for oversight of Tax Credit, HOME, RD, HUD portfolio of properties
- Monitor and review all regulatory guidelines and ensure compliance with local, state and federal regulations

Requirements

- Must possess a working knowledge of multifamily property management, including but not limited to, LIHTC and HUD regulations, Fair Housing laws, building maintenance, resident relations, leasing, rent collections, eviction procedures, accounting principles and the use of property management software
- Minimum 5 yrs. Affordable Housing experience
- Minimum 4 year degree
- Highly organized individual a must
- Proficient in creating budgets and understanding financials

As a full time employee, benefits include medical, dental, life and long and short term disability insurances, 401(k) and vacation. If interested, please forward cover letter, resume and salary history/requirements for further consideration.

No phone inquiries please. **Local candidates only**, no relocation offered or considered.

Please respond by email to hr@homeleasing.net or by fax (585)232-3135.

Equal Opportunity Employer